

EVERYONE IS ENCOURAGED TO ORDER YOUR LUNCH THE AFTERNOON / NIGHT BEFORE YOUR SCHEDULED OR DAY BUT <u>NO LATER THAN 9AM THE DAY OF</u>.

*Please go to www.zoomcaffe.com

<u>OPTION 1:</u>

*Half way down the page you will see "**MEMBERS ONLY SIGN IN HERE**" in a green box



*Click "HERE".

<u>OPTION 2:</u>

*In the header of the website, photo number #4, you will see "MEMBERS ONLY <u>SIGN IN HERE</u>"





It will bring you to the following: Enter your email address and password (Stanford.edu OR stanfordhealthcare.org Password is First name with first initial of your last name01: Ex., examplen01)

	Login	Register	
-	Email Enter your email address		
	Password Enter a password		
	L	ogin	
	< Back to order		
	Forgot your password?		
	Ordered with us before? Then create a passw	rord	

Enter your credentials and then click "Login".

After you log in, you will be able to see your profile. In the top right corner *Select "Create new order"



Click on the drop-down menu to select your **delivery location**:



*Choose designated **"Site and Date"**. Choose a date (preferably 24hrs prior to your scheduled OR Day but before 08:00am the day of surgery). All deliveries are automatically selected for 11:00am. click **"Continue**"



On this page, click on **Doctor's Menu** and choose "Doctor's Menu". Click on the **+** sign to begin creating your order.



ADD desired lunch item:



Once the lunch item is selected, click "ADD" and customize your selection:

Click **"update**" once you have chosen all your selections. Scroll down the page click "**Add to Order**"

Your customized order is displayed in the box to the right of the menu



*Click "Place your order"

Your address is displayed in the upper left corner and your customized order has been summarized.

	Order Summary	
450 BROADWAY ST Redwood City Redwood City 94063	Delivered to: Out Center (OutPatie Redwood City) T 11:00 am	Patient 💉 nt Center hu, 25 Jun
ipecial Requests	1 Doctor's Menu / \$7.99 each 1 x Turkey Sandwich (\$0.6	\$7.99
	Catering Fee Includes: Delivery, set up and bre- tables, disposable utens cups, napkins, table clot	\$1.60 ak down of sils, plates, ths
Ilding		
	Sub Total	\$7.99
om	Charge Total	\$1.60
loor/Room	Iax Gratuity 10% 20%	\$ 0.00
livery Contact		
Delivery contact name	Total	\$10.55
elivery Telephone	Add More Ite	ms
Delivery contact telephone		

*Click: "Accept Terms and Conditions". Then click "Confirm"

-
On Account
2020 ur services.

Lunch will be delivered at 11:00AM Monday-Friday

		Alimente		
Thank you for your order			Place new	order
Order Number: 9687	Deliv	very Info		
Ordered by: Gabriela Capi (Stanford Hospital)		Delivered to: 450 BROADWAY ST, Redwood City, Redwood City, 94063	Delivery	\$0.00
		Thu, 25 Jun 11:00 am	Sub Total	\$7.99
			Charge Total	\$0.00
Order Items			Tax	\$0.74
Delivery 1: 11:00 am Delivery Contact Gabriela Delivery Telephone 650111	api 111		Total	\$8.73
1 Doctor's Menu \$7.99 1 Turkey Sandwich		\$7.99		

Once you have accepted the terms and confirmed your order you will receive an email confirmation:

		ORDER CONFIRM	ATION		
Dear Gabriela, Thank you for your recer	nt order for Thursday, Jun 25 2020, which we have	now scheduled for production and look forwar	to delivering to:		
150 BROADWAY ST, F Dur Order Number: 968;	tedwood City, Redwood City, 94063 by 11:00	am on Thursday, Jun 25 2020			
ISO BROADWAY ST, F Dur Order Number: 968; QTY	tedwood City, Redwood City, 94063 by 11:00 7 DESCRIPTION	am on Thursday, Jun 25 2020 UNIT PRICE	NET	TAX	TOTAL
450 BROADWAY ST, R Dur Order Number: 9687 QTY Doctor's Menu (x 1)	tedwood City, Redwood City, 94063 by 11:00 7 DESCRIPTION	am on Thursday, Jun 25 2020 UNIT PRICE \$7.99	NET \$7.99	TAX \$0.74	TOTAL \$8.73

*If you do not receive an email confirmation, your order is NOT Confirmed, please try again. *